



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
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Minutes of the meeting for Scotter Parish Council held on 20 April 2026, held at Scotter Village Hall.

Parish Councillors Present: Cllr Paul Boulton (Chair) Cllr David Ward (Vice Chair), Cllr John Fardell, Cllr Karen Ward, Cllr Rachel Hunter.

Parish Councillors Absent: 4

Vacant Seats: 1

Quorum: 4

In attendance: K Mathieson – Clerk, 2 Members of public.

Before the meeting started a minute silence was held in remembrance of Mr Kevin Watson a previous valued member and chair of Scotter Parish Council.

Public Participation – County Councillor Chris Reeve confirmed that they are aware the road works towards Lincoln are causing issues and the diversions are not adequate. This has been raised accordingly. District Councillor Karen Carless advised that they are reviewing the 2H free parking in WLDC car parks and welcomes any feedback.

Cllr P Boulton (Chair) opened the meeting at **7.04pm**

2604/1 Apologies for Absence.

Cllr B Gilchrist, Cllr D Green, Cllr M Woods, Cllr P Calvert.

Noted.

2604/2 To receive dispensations or declarations of interest under the Localism Act 2011.

None.

2604/3 To approve as a true record the Full Parish Council Meeting minutes held on 16 March 2026 and sign by the chair accordingly.

RESOLVED to accept the minutes as a true record and signed accordingly by the chair of the meeting.

2604/4 Clerks Report and update on matters from the last meeting.

Defib and CPR training took place which was funded by WLDC was well received. Allotment renewal have all be sent out. Clerk attending a refresher year end training this week.

2604/5 Correspondence Items for noting.

LALC News - circulated by email 24/03/26, 13/04/26.

Town and parish council newsletter March 2026 – circulated by email 31/03/26.

Speedwatch Monthly report to Parish Council March 2026 - circulated by email 07/04/2026.

WLDC Parish News - circulated by email 07/04/2026.

RESOLVED to note the items.

2604/6 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

Application Number: [WL/2026/00294](#)

Proposal: Planning application for two storey extension to existing garage.

Location: MILL HILL HOUSE, GAINSBOROUGH ROAD, SCOTTER, GAINSBOROUGH, DN21 3RU.

RESOLVED to respond with no comment.

2604/7 Flooding Working Group Update.

a) To review email sent by County Councillor Chris Reeve.

b) To discuss the River Eau walk through with the Environment Agency and consider any actioned.

RESOLVED for Clerk to source consultants able to provide quotes to investigate methods of flood alleviation and support the council with putting together an action plan which can be used to apply for funding.

2604/8 To discuss and consider any actions required for Parsons Field.

a) Purchase of a chipper/shredder.

RESOLVED not to purchase at this time but keep under review.

b) Evidence of fires being lite.

RESOLVED to monitor.

c) Purchase of benches.

RESOLVED for Clerk to include the option of bench seats within the quotes and represent to council at the next meeting.

d) Review tree survey report.

RESOLVED to defer to allow the working group to finish reviewing the report.

2604/9 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/03/2026 – 31/03/2026.

Receipts

Received Date	Received From	Description	Amount
02/03/26	HMRC	VAT refund	1,961.04

Payments

Invoice Date	Supplier	Description	Gross
17/03/26	Instant Ink	Ink Subscription	6.49
27/03/26	Giff Gaff	Mobile Phone	8.00
26/03/26	K Mathieson	Wages	1,116.43
16/03/26	LFP	Pension	397.24
28/02/26	Microsoft	IT Subscription	21.30
28/03/26	Microsoft	IT Subscription	21.30
25/03/26	Cutting Edge Services	Grounds Maintenance	1,650.00
23/03/26	Helping Hands	Grass Cutting	1,692.00

23/03/26	Helping Hands	Grass Cutting	1,088.00
18/03/26	Amazon 1	Park Sign	12.39
18/03/26	Amazon 2	Cable Tie Kit	34.43
30/01/26	Elan City Ltd	Speed Camera	3,000.00
02/03/26	Silica Lodge Garden Centre	Plants	114.70
16/03/26	Protect Signs	Sign Storage Bags	40.75
04/03/26	Rotherham Quarry	Gravel	347.21
30/03/26	Lincolnshire Bat Society	Bat boxes	260.00

Start Balance £44,854.28
Receipts £ 1,961.04
Payments £ 9,810.24
End Balance £37,005.08

- a.) Confirm Bank Balance and Statements as at 31/03/2026
Co-operative Bank Account - Current – balance £37,005.08
Co-operative Bank Account - Ear Marked Reserve – balance £68,730.39
Co-operative Bank Account - General Reserve – balance £37,976.38
- b.) Payments for approval.
Muga Electric - £122.29
Gainsborough pest Services - £80.00
LALC Membership - £648.96
LALC Annual Training Scheme - £185.00 +VAT

RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.

2604/10 Urgent Highways or Maintenance Matters.

RESOLVED for Clerk to report the pothole at Hobb Lane.

2604/11 Agenda next meeting – to take any items for members.

Parson's update.

2604/12 To confirm date of next meeting - 11 May 2026

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. ([The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)](#)).

RESOLVED to move to closed session.

2604/13 To review quotes for Parsons Field steps.

RESOLVED for Clerk to ask WLDC Planning if planning permission is required. Councillors to investigate companies for further quotes and forward this information to the Clerk.

Meeting closed **8.29pm**.