



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

Tel: 07739312997

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Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **15 June 2026** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 10 June 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1](#) extended by the [LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 11 May 2026 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

WLDC Parish News – circulated by email 11/05/26 & 08/06/26.

LALC News - circulated by 11/05/26, 27/05/26.

LCC Town and parish council newsletter May 2026 - circulated by email 27/05/26 & 08/06/26.

LALC AGM details - circulated by email 01/06/26.

LALC Training Bulletin - circulated by email 01/06/26.

Speed Watch Reports - circulated by email 09/06/26.

6 Correspondence for discussion and or action.

Email from resident regarding the condition of the road leading from The Green to St Peters Church.

Circulated to council by email on 11/05/26.

7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

Application Number: [WL/2026/00515](#)

Proposal: Planning application to remove existing pre-fab garage and erect single storey rear extension, remove side conservatory extension, and raise roof to facilitate loft conversion including front facing dormers.

Location: 23 ST PETERS ROAD SCOTTER GAINSBOROUGH DN21 3SQ.

8 Flooding Working Group Update.

9 To consider adoption of a draft training policy.

10 To discuss and consider any actions required for Parsons Field including the tree survey and woodland management plan.

11 To review the current position of the gateway entry fences.

12 To receive an update on the community grant request from Scotter War Memorial Playing Field Association and consider any actions.

13 To discuss the broken flower box at Kirton Road Hill and consider options for removal and or replacement.

14 To discuss recent damage and repairs to Scotter War Memorial.

15 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/04/2026 – 31/05/2026.

Receipts

Invoice Number	Received Date	Description	Amount
	01/04/26	Precept	73,963.00
	01/04/26	Precept Grant	100.00
2627-29	08/04/26	Allotment	15.00
2627-26	08/04/26	Allotment	15.00
2627-17	08/04/26	Allotment	15.00
2627-11	08/04/26	Allotment	15.00

2627-28	08/04/26	Allotment	15.00
2627-7	08/04/26	Allotment	30.00
2627-16	08/04/26	Allotment	30.00
2627-4	08/04/26	Allotment	30.00
2627-8	09/04/26	Allotment	15.00
2627-18	09/04/26	Allotment	30.00
2627-35	10/04/26	Allotment	15.00
2627-32	10/04/26	Allotment	15.00
2627-10	10/04/26	Allotment	30.00
2627-33	13/04/26	Allotment	15.00
2627-22	13/04/26	Allotment	30.00
2627-15	14/04/26	Allotment	15.00
2627-27	15/04/26	Allotment	15.00
2526-62	20/04/26	Memorial permit	55.00
2526-63	20/04/26	Memorial permit	120.00
2627-13	22/04/26	Allotment	15.00
2627-21	22/04/26	Allotment	15.00
2627-5	23/04/26	Allotment	30.00
2627-19	24/04/26	Allotment	15.00
2627-24	27/04/26	Allotment	15.00
2627-12	27/04/26	Allotment	15.00
2627-25	27/05/26	Full Interment BF32	350.00
2627-37	08/05/26	EROB Full Interment W12	550.00
2627-26	05/05/26	Allotment	30.00
2627-1	05/05/26	Allotment	45.00
2627-2	19/05/26	Allotment	15.00
2627-23	19/05/26	Allotment	30.00
2627-30	19/05/26	Allotment	15.00
2627-3	14/05/26	Allotment	15.00
2627-14	14/05/26	Allotment	15.00
2627-20	14/05/26	Allotment	15.00
2627-25	14/05/26	Allotment	30.00
2627-31	14/05/26	Allotment	15.00
2627-36	14/05/26	Allotment	15.00
	19/05/26	Wayleave	34.60
			75862.60

Payments

Supplier	Gross	Expense Budget	Bank Date	Paid By
Instant Ink	6.49	Stationary & Printing	21/04/26	Card
Instant Ink	6.49	Stationary & Printing	22/05/26	Card
Giff Gaff	8.00	Telephone	27/04/26	Bacs
Giff Gaff	8.00	Telephone	27/05/26	Bacs
K Mathieson	1,116.43	Salaries	05/05/26	Bacs
K Mathieson	1,116.43	Salaries	27/05/26	Bacs
LPF	397.24	Pension	15/04/26	Bacs
LPF	305.67	Pension	05/05/26	Bacs
HMRC	528.29	Salaries	23/04/26	Bacs
Microsoft	21.30	IT Support	29/04/26	Card
Microsoft	21.30	IT Support	29/05/26	Card
Cutting Edge Services	1,111.00	Village Person/Contract	27/05/26	Bacs

S Smith & Co Accountant	18.00	Audit/Accountancy	28/04/26	Bacs
S Smith & Co Accountant	36.00	Audit/Accountancy	28/04/26	Bacs
S Smith & Co Accountant	18.00	Audit/Accountancy	27/05/26	Bacs
Wave	19.01	Other	01/04/26	Bacs
Wave	19.01	Water Rates	01/04/26	Bacs
Scotter Memorial Playing Field	122.29	MUGA Electrics	28/04/26	Bacs
NKDC	287.30	Non Domestic Rates	01/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
LALC	222.00	Training - Staff	28/04/26	Bacs
LALC	648.96	Subscriptions & Memberships	28/04/26	Bacs
Scunthorpe & Gainsborough Water Management Board	8.78	Drainage Rates C/G	28/04/26	Bacs
Anthony Shaw	20.00	IT Support	28/04/26	Bacs
Gainsborough Pest Services	80.00	River Bank Maintenance	28/04/26	Bacs
Amazon 1	28.56	Park Repairs & Maintenance	01/05/26	Bacs
Amazon 1	26.99	Park Repairs & Maintenance	01/05/26	Bacs
Scotter Village Hall	650.00	Office Hire/Meeting Room Hire	27/05/26	Bacs
	7193.54			

Start Balance £ 37,005.08

Receipts £ 75,862.60

Payments £ 7,193.54

End Balance £105,674.14

a.) Confirm Bank Balance and Statements as at 31/05/2026

Co-operative Bank Account - Current – balance £105,674.14

Co-operative Bank Account - Ear Marked Reserve – balance £69,123.59

Co-operative Bank Account - General Reserve – balance £38,193.64

b.) Payments for approval.

SWMPFC MUGA Electric - £54.09

Tree Generation - £840.00

Jacs (uk) Ltd – £5,186.40

16 Urgent Highways or Maintenance Matters.

17 Agenda next meeting – to take any items from members.

18 To Confirm Date of Next Meeting – 20 July 2026.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.

(The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)).

19 To review quotes for Parsons Field steps.