



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson

First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA

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Dear Councillor

You are hereby summoned to attend the Parish Council meeting of Scotter Parish Council on **20 July 2026** at **7pm** at Scotter Village Hall. The meeting will consider the items set out below.

Before the meeting there will be a public session to enable the people of Scotter, Susworth and Scotterthorpe to ask questions of and make comments, regarding the Parish Council. Questions not answered in this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. The time will be restricted to 15 minutes maximum unless the council proposes a motion to extend this time and it is agreed and passed.

Kyela Mathieson Clerk to the Parish Council and Responsible Finance Officer (RFO).

Date of issue 15 July 2026

Public Question Time

This section is not part of the formal meeting of the council and minutes will not be produced.

[Public Bodies \(admissions to meetings\) Act 1960 s 1](#) extended by the [LG Act 972 s 100](#)

Parish Council Meeting Agenda

1 Apologies for Absence

[Schedule 12 of the Local Government Act 1972](#) requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under [Section 85\(1\) of the Local Government Act 1972](#), members present must decide whether the reason(s) for a member's absence are accepted.

2 To receive declarations of interest under the [Localism Act 2011](#) being any pecuniary interest in agenda items not previously declared on the members register of interest and any written requests for dispensations.

3 To approve as a true record the Full Parish Council Meeting minutes held on 15 June 2026 and sign by the chair accordingly.

4 Clerks Report and update on outstanding matters.

5 Correspondence Items for noting.

Village hall meeting minutes and agenda

LCC, Public Rights of Way Grass Cutting Schedule – circulated by email 22/6/26

Update from Inspector 1144 Head at Lincs Police – circulated by email 23/06/2026

LALC News - circulated by email 29/06/2026

Lets Talk Lincolnshire , Adult advocacy consultation - circulated by email 30/6/2026

LCC Town and parish council newsletter June 2026 - circulated by email 30/06/2026

Speedwatch figures for June from SIDs on A159 - circulated by email 08/07/2026

6 Correspondence for discussion and or action.

Resident email regarding asbo on riverside – circulated by email on 22/06/2026

7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

Application Number: WL/2026/00555 **Valid Date:** 17/06/2026

Proposal: Planning application for 1no. proposed detached self-build dwelling.

Location: 3 NORTH MOOR ROAD, SCOTTER, GAINSBOROUGH, DN21 3HT

8 Flooding Working Group Update. To consider inviting Scunthorpe and Gainsborough Water Management Board to the September Parish Council meeting to discuss options for working towards flood alleviation together.

9 To consider adoption of the Draft Training Policy.

10 To discuss the placement of unauthorised equipment in council owned parks taking into consideration the emails received from residents and advice from Lincolnshire Association of Local Councils. To review the Goal Risk Assessment and consider adopting the Draft Unauthorised Items on Council Land Policy and discuss if fixed goals are a feasible alternative and review quotes.

11 To review the current financial positions of reserves and under spend from financial year of 2025/26 and decide if to reallocate to ongoing of future projects. Giving consideration to Agenda items 13,14 & 15 in conjunction with this agenda item.

12 To receive further quotes for the community grant request from Scotter War Memorial Playing Field Association and consider any actions.

13 To receive and consider a funding request from Scotter Primary School for the purchase of 2 emergency use allergy pens at a cost of £64.23 + VAT each.

14 To receive and consider an email from Scotter Village Hall Committee stating their intention to apply for 50% of the community grant fund for the next 3 years and request for any further support available for funding towards the full resurface of the village hall car park.

15 To discuss and consider any actions required for Parsons Field and update on ongoing matters.

16 To review the current position of the gateway entry fences.

17 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/06/2026 – 30/06/2026.

Receipts

Invoice Number	Received Date	Description	Amount
2627-26	29/06/26	Constable Rental 6 months	780.50
2627-39	23/06/26	Goosemoor Rental 12 months	1,685.20

Payments

Supplier	Description	Gross	Bank Date
Instant Ink	Printing	6.49	22/06/26
Giff Gaff	Telephone	8.00	29/06/26
K Mathieson	Wages	1,116.43	29/06/26
LPF	Pension	305.67	09/06/26
Microsoft	Subscription	21.3	29/06/26
Cutting Edge Services	Grounds Maintenance	1,430.00	09/06/26
Wave	Water Bill - Allotments	25.72	23/06/26
Wave	Water Bill - Cemetery	25.54	29/06/26
Scotter Memorial Playing Field	MUGA Electric	54.09	23/06/26
S Heath	Bedding Plants	148.00	02/06/26
B K Brooks	Internal Audit Fee	525.00	02/06/26
Marmax Recycled Products	Benches	1,032.00	08/06/26
Earth Anchors Ltd	Bench fixing kits	111.60	10/06/26
Allotment Association	Annual Subscription	85.00	17/06/26
ICO	Annual Subscription	52.00	22/06/26
Tree Generation	Survey Parsons	840.00	23/06/26
Jacs (UK) Ltd	Entry gateways	5,186.40	23/06/26
Scotter Bowls Club	Community Grant	83.40	24/06/26
Scotter Tennis Club	Community Grant	347.97	24/06/26
Scotter Methodist Chapel	Community Grant	320.47	24/06/26

Start Balance £105,674.14

Receipts £ 2,465.70

Payments £ 11,725.08

End Balance £ 96,414.76

- a.) Confirm Bank Balance and Statements as at 30/06/2026
Co-operative Bank Account - Current – balance £96,414.76

Co-operative Bank Account - Ear Marked Reserve – balance £69,123.59

Co-operative Bank Account - General Reserve – balance £38,193.64

18 Urgent Highways or Maintenance Matters.

19 Agenda next meeting – to take any items from members.

20 To Confirm Date of Next Meeting – 21 September 2026.

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw.

(The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)).

21 To review and consider quotes for Parsons Field steps and appoint a contractor.

22 To consider the quotes provided for tree works in Parson's Field and appoint a contractor.