



Scotter Parish Council

The Clerk for the meeting: Kyela Mathieson
First Floor – Scotter Village Hall, Scotton Road, Scotter,
DN21 3SA
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Minutes of the meeting for Scotter Parish Council held on 15 June 2026, held at Scotter Village Hall.

Parish Councillors Present: Cllr Paul Boulton (Chair) Cllr David Ward (Vice Chair), Cllr B Gilchrist, Cllr Karen Ward, Cllr M Woods.

Parish Councillors Absent: 4

Vacant Seats: 1

Quorum: 4

In attendance: K Mathieson – Clerk, 1 Members of public.

Public Participation – County Councillor Chris Reeve advised that the quickest way to report issues is via Fix My Street. Lincolnshire County Council will have a tent at Lincolnshire Show so please pop in and see them if attending.

Cllr P Boulton (Chair) opened the meeting at **7.04pm**

2606/1 Apologies for Absence.

Cllr P Calvert.

Noted.

2606/2 To receive dispensations or declarations of interest under the Localism Act 2011.

None.

2606/3 To approve as a true record the Full Parish Council Meeting minutes held on 11 May 2026 and sign by the chair accordingly.

RESOLVED to accept the minutes as a true record and signed accordingly by the chair of the meeting.

2606/4 Clerks Report and update on matters from the last meeting.

Members were advised that due to legislative change their address is no longer a matter for public record and will not be published unless they formally request for it to be. WLDC will automatically redact their current forms so no action is required. Members were reminded it is their responsibility to ensure their declaration of interest forms are up to date.

2606/5 Correspondence Items for noting.

WLDC Parish News – circulated by email 11/05/26 & 08/06/26.

LALC News - circulated by 11/05/26, 27/05/26.

LCC Town and parish council newsletter May 2026 - circulated by email 27/05/26 & 08/06/26.

LALC AGM details - circulated by email 01/06/26.

LALC Training Bulletin - circulated by email 01/06/26.

Speed Watch Reports - circulated by email 09/06/26.

RESOLVED to note the items.

2606/6 Correspondence for discussion and or action.

Email from resident regarding the condition of the road leading from The Green to St Peters Church. Circulated to council by email on 11/05/26.

RESOLVED no action required.

2606/7 To review and consider responses to the following planning applications and any applications that may have been received following the agenda being set.

Application Number: [WL/2026/00515](#)

Proposal: Planning application to remove existing pre-fab garage and erect single storey rear extension, remove side conservatory extension, and raise roof to facilitate loft conversion including front facing dormers.

Location: 23 ST PETERS ROAD SCOTTER GAINSBOROUGH DN21 3SQ.

RESOLVED to respond with no comment.

2606/8 Flooding Working Group Update.

RESOLVED for Clerk to circulate the modelling information to all members and Cllr C Reeve.

2606/9 To consider adoption of a draft training policy.

RESOLVED to defer.

2606/10 To discuss and consider any actions required for Parsons Field including the tree survey and woodland management plan.

RESOLVED for clerk to complete the Agent Authority Form on behalf of the council.

Benches to be fitted by maintenance contractor once the ground anchors are received, Cllr Gilchrist to confirm the location. Pass the tree surveyors comments to the neighbour regarding a tree on their property. Quotes to be obtained for the work required as per the tree survey.

2606/11 To review the current position of the gateway entry fences.

RESOLVED to send email to Cllr Reeve requesting support with fitting the gateways from the community pay back scheme.

2606/12 To receive an update on the community grant request from Scotter War Memorial Playing Field Association and consider any actions.

RESOLVED to defer.

2606/13 To discuss the broken flower box at Kirton Road Hill and consider options for removal and or replacement.

RESOLVED to contact Lincolnshire County Council and request reinstatement of the original barrier. Obtain quotes for replacement composite flower box.

2606/14 To discuss recent damage and repairs to Scotter War Memorial.

Clerk confirmed permission was not sought by the resident that has attempted repairs on the broken surround of the memorial. The White Swan did not reply to the email requesting they view the CCTV but they did inform the maintenance contractor verbally that the CCTV had been reviewed and there was nothing showing that could explain the damage. Having viewed the repair it would appear a temporary fix, further action required as per the original planned works.

RESOLVED for Cllr Boulton to work with the maintenance contractor to carry out full repairs. Any material cost authorised within the war memorial budget.

2606/15 Finance update and payments.

a) Approve Parish Council Current Account payment schedule/bank reconciliation for the period of 01/04/2026 – 31/05/2026.

Receipts

Invoice Number	Received Date	Description	Amount
	01/04/26	Precept	73,963.00
	01/04/26	Precept Grant	100.00
2627-29	08/04/26	Allotment	15.00
2627-26	08/04/26	Allotment	15.00
2627-17	08/04/26	Allotment	15.00
2627-11	08/04/26	Allotment	15.00
2627-28	08/04/26	Allotment	15.00
2627-7	08/04/26	Allotment	30.00
2627-16	08/04/26	Allotment	30.00
2627-4	08/04/26	Allotment	30.00
2627-8	09/04/26	Allotment	15.00
2627-18	09/04/26	Allotment	30.00
2627-35	10/04/26	Allotment	15.00
2627-32	10/04/26	Allotment	15.00
2627-10	10/04/26	Allotment	30.00
2627-33	13/04/26	Allotment	15.00
2627-22	13/04/26	Allotment	30.00
2627-15	14/04/26	Allotment	15.00
2627-27	15/04/26	Allotment	15.00
2526-62	20/04/26	Memorial permit	55.00
2526-63	20/04/26	Memorial permit	120.00
2627-13	22/04/26	Allotment	15.00
2627-21	22/04/26	Allotment	15.00
2627-5	23/04/26	Allotment	30.00
2627-19	24/04/26	Allotment	15.00
2627-24	27/04/26	Allotment	15.00
2627-12	27/04/26	Allotment	15.00
2627-25	27/05/26	Full Interment BF32	350.00
2627-37	08/05/26	EROB Full Interment W12	550.00
2627-26	05/05/26	Allotment	30.00
2627-1	05/05/26	Allotment	45.00
2627-2	19/05/26	Allotment	15.00
2627-23	19/05/26	Allotment	30.00
2627-30	19/05/26	Allotment	15.00
2627-3	14/05/26	Allotment	15.00
2627-14	14/05/26	Allotment	15.00
2627-20	14/05/26	Allotment	15.00
2627-25	14/05/26	Allotment	30.00
2627-31	14/05/26	Allotment	15.00
2627-36	14/05/26	Allotment	15.00
	19/05/26	Wayleave	34.60
			75862.60

Payments

Supplier	Gross	Expense Budget	Bank Date	Paid By
Instant Ink	6.49	Stationary & Printing	21/04/26	Card
Instant Ink	6.49	Stationary & Printing	22/05/26	Card
Giff Gaff	8.00	Telephone	27/04/26	Bacs
Giff Gaff	8.00	Telephone	27/05/26	Bacs
K Mathieson	1,116.43	Salaries	05/05/26	Bacs
K Mathieson	1,116.43	Salaries	27/05/26	Bacs
LPF	397.24	Pension	15/04/26	Bacs
LPF	305.67	Pension	05/05/26	Bacs
HMRC	528.29	Salaries	23/04/26	Bacs
Microsoft	21.30	IT Support	29/04/26	Card
Microsoft	21.30	IT Support	29/05/26	Card
Cutting Edge Services	1,111.00	Village Person/Contract	27/05/26	Bacs
S Smith & Co Accountant	18.00	Audit/Accountancy	28/04/26	Bacs
S Smith & Co Accountant	36.00	Audit/Accountancy	28/04/26	Bacs
S Smith & Co Accountant	18.00	Audit/Accountancy	27/05/26	Bacs
Wave	19.01	Other	01/04/26	Bacs
Wave	19.01	Water Rates	01/04/26	Bacs
Scotter Memorial Playing Field	122.29	MUGA Electrics	28/04/26	Bacs
NKDC	287.30	Non Domestic Rates	01/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
WLDC	114.00	Defibrillators	15/04/26	Bacs
LALC	222.00	Training - Staff	28/04/26	Bacs
LALC	648.96	Subscriptions & Memberships	28/04/26	Bacs
Scunthorpe & Gainsborough Water Management Board	8.78	Drainage Rates C/G	28/04/26	Bacs
Anthony Shaw	20.00	IT Support	28/04/26	Bacs
Gainsborough Pest Services	80.00	River Bank Maintenance	28/04/26	Bacs
Amazon 1	28.56	Park Repairs & Maintenance	01/05/26	Bacs
Amazon 1	26.99	Park Repairs & Maintenance	01/05/26	Bacs
Scotter Village Hall	650.00	Office Hire/Meeting Room Hire	27/05/26	Bacs
	7193.54			

Start Balance £ 37,005.08

Receipts £ 75,862.60

Payments £ 7,193.54

End Balance £105,674.14

a.) Confirm Bank Balance and Statements as at 31/05/2026

Co-operative Bank Account - Current – balance £105,674.14

Co-operative Bank Account - Ear Marked Reserve – balance £69,123.59

Co-operative Bank Account - General Reserve – balance £38,193.64

b.) Payments for approval.

SWMPFC MUGA Electric - £54.09

Tree Generation - £840.00

Jacs (uk) Ltd – £5,186.40

RESOLVED to approve the bank reconciliation, agreed bank balances and statements as seen by council. Approved payments.

2606/16 Urgent Highways or Maintenance Matters.
None

2606/17 Agenda next meeting – to take any items for members.
Deferred items, Parson's update, flooding.

2606/18 To confirm date of next meeting – 20 July2026

In view of the confidential nature of the business about to be transacted it is advisable in the public interest that the press and public are excluded and they are instructed to withdraw. ([The Public Bodies \(Admission to Meetings\) Act 1960 Sec 1 \(2\)\)](#).

RESOLVED to move to closed session.

2606/19 To review quotes for Parsons Field steps.

RESOLVED Cllr Boulton to engage with contractor providing quote for metal steps and bring quotes to next meeting.

Meeting closed **8.06pm**.